



VENTURA COUNTY SHERIFF'S OFFICE

Bill Ayub
Sheriff
Eric Dowd
Undersheriff

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October 11, 2022

Board of Supervisors
County of Ventura
800 S. Victoria Avenue
Ventura, CA 93009

Subject: Authorization for the Sheriff's Office to Accept the Selective Traffic Enforcement Program (STEP) Grant Award from the State of California, Office of Traffic Safety (OTS), in the Amount of \$492,000; Authorization for the Sheriff or his Designee to Sign the STEP Grant Agreement Effective October 1, 2022 through September 30, 2023 with the OTS; Process the Necessary Budgetary Transactions to Adjust Appropriations and Unanticipated Revenue in the Amount of \$492,000. (RECOMMENDATION #3 REQUIRES 4/5ths VOTE)

Recommendations:

It is recommended that your Board:

1. Authorize the Sheriff's Office to accept the Selective Traffic Enforcement Program (STEP) grant award in the amount of \$492,000 from the State of California, Office of Traffic Safety (OTS).
2. Authorize the Sheriff or his designee to sign the STEP grant agreement with the State of California, OTS (Exhibit 1).
3. Authorize the Auditor-Controller to process the necessary budgetary transactions to adjust appropriations and unanticipated revenue as follows (requires 4/5th vote):

East County Patrol, Unit 2500-2521

INCREASE	Intergovernmental Revenues	\$274,420
INCREASE	Salaries and Benefits	\$245,369
INCREASE	Services and Supplies	\$15,051
INCREASE	Equipment	14,000

Central County Patrol, Unit 2500-2523

INCREASE	Intergovernmental Revenues	\$118,550
INCREASE	Salaries and Benefits	\$109,550
INCREASE	Services and Supplies	\$9,000

West County Patrol, Unit 2500-2527

INCREASE	Intergovernmental Revenues	\$99,030
INCREASE	Salaries and Benefits	\$91,030
INCREASE	Services and Supplies	\$8,000

Fiscal Impact/Mandates:

Mandatory:	No
Source of Funding	California Office of Traffic Safety, Selective Traffic Enforcement Program – Federal Grant Pass-through
Funding Match Required:	None
Impact on Other Department	None

Summary of Revenue and Costs:	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$492,000	\$ 0
Costs:		
Direct	\$ 0	\$ 0
Indirect-Department	\$ 0	\$ 0
Indirect- County CAP	\$ 0	\$ 0
Total Costs:	\$492,000	\$ 0
Net Costs	\$ 0	\$ 0
Recovered Indirect Costs	\$ 0	\$ 0

Current Fiscal Year Budget Projections:

FY 22-23 Budget Projection for Sheriff's East County Patrol – Division 2500 - Budget Unit 2521				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$52,296,322	\$52,465,715	\$52,465,715	\$ 0
Revenue	\$39,926,107	\$39,926,107	\$39,926,107	\$ 0
Net Cost	\$12,370,215	\$12,539,608	\$12,539,608	\$ 0

FY 22-23 Budget Projection for Sheriff's Central County Patrol – Division 2500 - Budget Unit 2523				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$21,565,105	\$21,648,230	\$21,648,230	\$ 0
Revenue	\$18,826,631	\$18,826,631	\$18,826,631	\$ 0
Net Cost	\$2,736,474	\$2,819,474	\$2,819,599	\$ 0

FY 22-23 Budget Projection for Sheriff's West County Patrol – Division 2500 - Budget Unit 2527				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$39,906,099	\$40,348,152	\$40,348,152	\$ 0
Revenue	\$13,765,377	\$14,015,397	\$14,015,397	\$ 0
Net Cost	\$26,140,722	\$26,332,755	\$26,332,755	\$ 0

Discussion:

In January 2022, the Sheriff's Office applied to OTS for the STEP grant in the amount of \$846,442. Applying for this grant award did not require Board approval pursuant to the CEO's authority with respect to recurring grants. The Sheriff's Office was recently notified that the FY 2023 grant award was approved by the State of California OTS in the total amount of \$492,000. This grant award includes funding for operations in the cities of Thousand Oaks, Camarillo, Moorpark, Fillmore, and Ojai.

The goal of the STEP grant is to reduce the number of persons killed and injured in traffic collisions involving alcohol and other primary collision factors. The funded strategies

included in this grant program will be impaired driving enforcement operations focusing on primary collision factors, warrant service operations, distracted driving, special enforcement operations in areas with a high number of bicycle and pedestrian collisions, and educational programs.

The STEP program pays for overtime for personnel involved in all operations included in the grant agreement.

Other grant funded strategies include public awareness and educational presentations, the purchase of DUI checkpoint supplies, lidar speed detection devices, two portable light towers with a generator, and funds to attend OTS approved training courses in drug, alcohol, impaired driving, and traffic collision investigation/reconstruction courses in California. The grant period begins October 1, 2022 and runs through September 30, 2023.

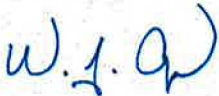
We ask that your Board authorize the Sheriff's Office to accept the grant award, authorize the Sheriff or his designee to sign the STEP grant agreement, and authorize the Auditor-Controller to process the necessary accounting transactions.

These strategies, as funded by the grant, help support the implementation of the Ventura County Strategic Plan Focus Area 4 related to Community Well Being and Focus Area 5 related to Public Safety.

The Offices of the County Executive, County Counsel, and the Auditor Controller have reviewed this letter. If you have any questions or need additional information, please contact Assistant Sheriff Chris Dunn at (805) 383-8785.

Denise Holts – Author (805) 373-2302
Ewelina Malejewska – Fiscal (805) 654-3169

Sincerely,

A handwritten signature in blue ink, appearing to read "W. J. Ayub".

Bill Ayub
Sheriff

Exhibit 1 – Grant Agreement